



This advice should be read in conjunction with the ASA/NSPCC document "Safe Sport Away".

The club policy relating to transporting children in connection with all ASA activities is as follows:

- The Parents and Carers are responsible for the safe delivery and collection of their child to any training or competitive event, except when the club have organised transport in respect of the team.
- It is not the responsibility of the coach or other poolside staff to transport, or arrange transport for swimmers to and from any swimming event. Arrangements made between parents to transport the children of other club members are at the sole discretion of the parents concerned.
- When transport is provided by the club in the form of a mini bus or coach, the club should ensure consent is obtained by the parent or carer for the child to be transported by coach and a Medical Consent to Emergency Treatment form obtained. (Draft forms can be found in Safe Sport Away).

The Team Manager will provide parents and carers written details of:

- Where swimmers should be dropped off and met before and after the event.
- The expected time of arrival at the collection point and the expected time of arrival back.
- A contact phone number for parents to use if they are unavoidably delayed in collecting swimmers or to arrange suitable alternative plans for collection.

The Team Manager will ensure they have:

- Relevant forms completed and signed by parents as outlined in Safe Sport Away.
- Details of the parents contact phone number on that evening if it differs from the numbers held by the club.
- The Club Late Collection of Swimmers Policy.

Coaches and club officer's unrelated to a swimmer under 18 years should not transport swimmers alone in a car or other transport except where to fail to do so would cause the child to be placed at risk of harm. If in such an emergency situation a child has to be transported without a relative present two suitably CRB checked adults should be present and the child should always be placed in the back seat with the adults in the front. If possible, parental/carer consent should be obtained in advance.